# Parent Portal: Provide consent and payment for an excursion

🟩 **support.schoolbytes.education**/hc/en-us/articles/5288567801999-Parent-Portal-Provide-consent-and-payment-for-an-excursion
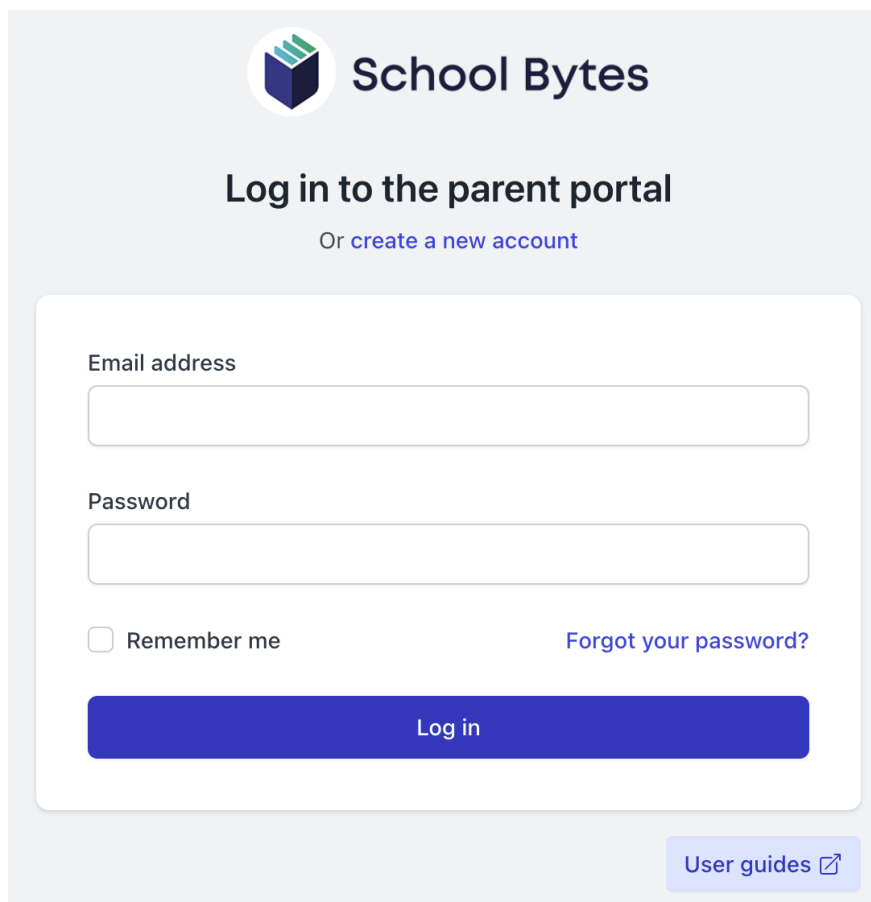
Last updated: March 14, 2023

**Your school uses School Bytes for online permission notes and payments that can be accessed via a parent portal. The School Bytes parent portal enables you to view all your children in one portal and process payments for multiple siblings in one transaction.**

Once your portal has been activated you can use it to give consent for events, process online payments and view the school calendar.
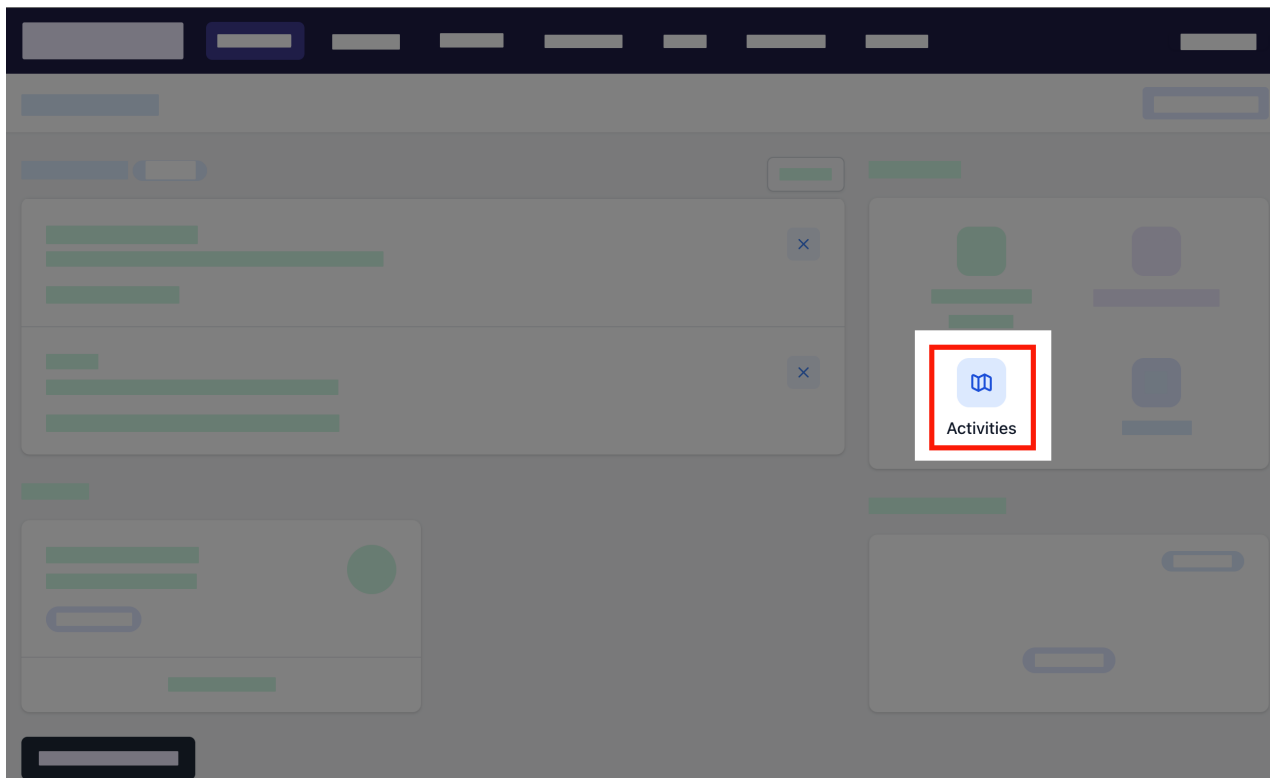
## Detailed steps
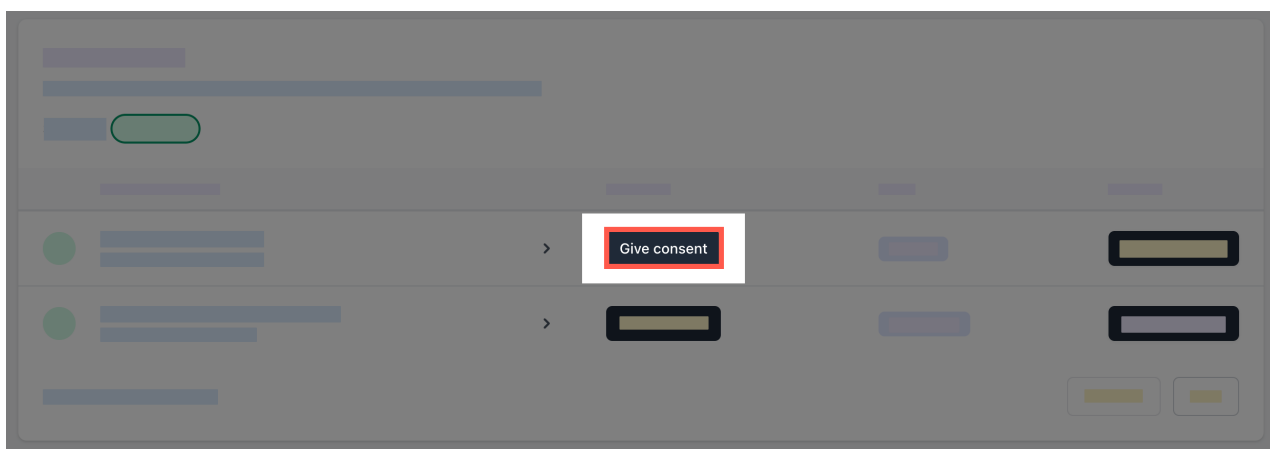
### 1. Open the parent portal link – https://portal.schoolbytes.education/auth/login – and log in to your portal.



### 2. Select the activities icon.

A list of events will be displayed.



## 3. Select give consent.



## 4. Enter the details in the consent form as needed.

I have read the above details and give consent for my child ▬▬ ▮ to attend the ▬ ▬▬ Excursion ▬▮ ▮* 

○ Yes    ○ No

Student Name:

▬▬ ▮

Parent/Carer Name: *

Parent/Carer Phone Number: *

Emergency Contact Name: * ⓘ

Emergency Contact Phone Number: *

Medical Conditions (including any medication required):

Dietary Requirements:

Parent/Carer Signature: *

## 5. Select submit form.

Submit Form

## 6. Enter your payment details.

You will be redirected to a secure Service NSW payment page to enter your credit/debit card details to finalise payment.

## 7. Payment successful.

Click anywhere outside the receipt prompt to return to the parent portal. A receipt will be automatically emailed to you.

**Further assistance**

If you have any questions relating to this article please raise a support ticket or email us at support@schoolbytes.education.