# Parent Portal: View payment history

support.schoolbytes.education/hc/en-us/articles/5288671276559-Parent-Portal-View-payment-history

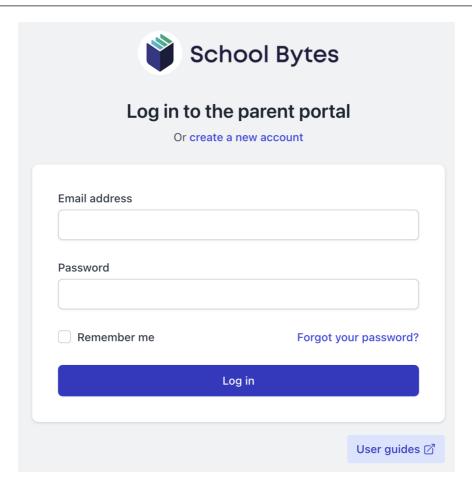
Last updated: January 8, 2023

Your school uses School Bytes for online permission notes and payments that can be accessed via a parent portal. The School Bytes parent portal enables you to view all your children in one portal and process payments for multiple siblings in one transaction.

Once your portal has been activated you can use it to give consent for events, process online payments and view the school calendar.

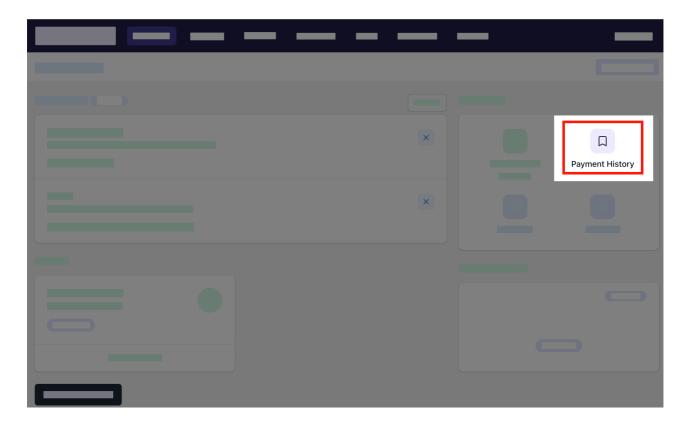
### **Detailed steps**

1. Open the parent portal link https://portal.schoolbytes.education/auth/login - and log in to your portal.

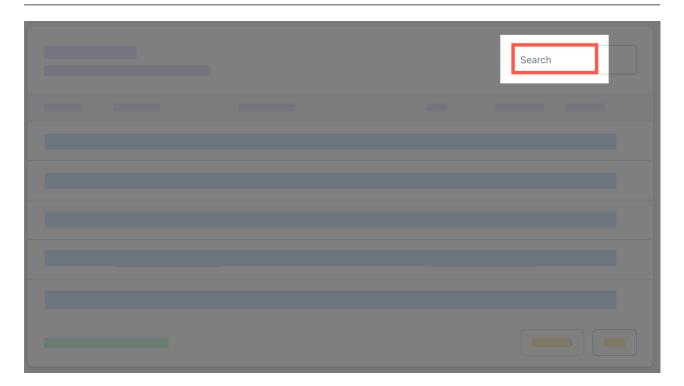


## 2. Select the payment history icon.

A list of past payments will be displayed.



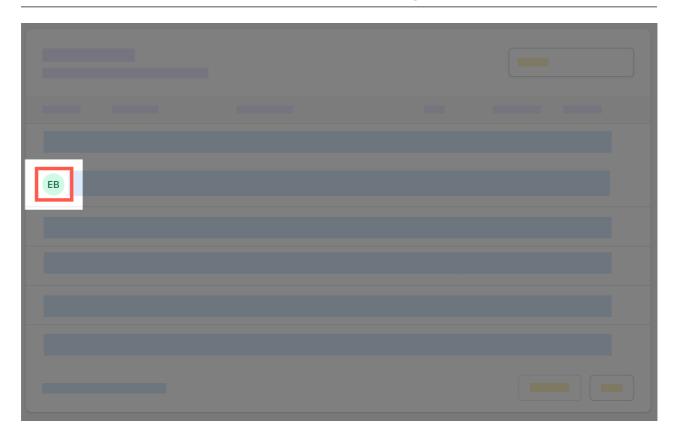
3. Optionally search for a payment in the search box.



4. Select the arrow to expand the details of the payment.



5. Select the students initials to view the receipt details.



6. Optionally select download for a copy of the receipt.



#### 7. Select close.



#### Further assistance

If you have any questions relating to this article please raise a <u>support ticket</u> or email us at <u>support@schoolbytes.education</u>.