



Principal: Ms E. Marinis
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 Website: www.mitchell-h.schools.nsw.edu.au

IMPORTANT DATES AND EVENTS FOR YEAR 10 (2018)

5 November – 16 November 2018	Year 10 Yearly Exams.
28 November – 30 November 2018	Year 10 retreat at Tea Gardens.
10 December 2018	MHS Presentation Day rehearsal during Periods 1 & 2 (9.15am – 10.55am) in the school hall. Students will be advised via roll call if they need to attend the rehearsal.
12 December 2018	Presentation Day will proceed with normal roll call. All Years 7 – 11 students attend the assembly. The assembly will be held in the school hall and will commence at 9.30am and conclude approximately 12.00pm. Parent/carer(s) are invited to attend.
14 December 2018	Rewards excursion.
17 December 2018	Year 10 (2018) clearance (see below information).
17 December 2018	Year 10 Yearly Reports available on Year 10 clearance.
18 – 19 December 2018	The school would appreciate any donations of school uniforms (in good condition). All donations need to be given to the Administration Office between 8.30am – 3.15pm.
30 January 2019	Year 11 (2019) commence school.

Year 10 Clearance Day – Monday 17 December 2018 in the MHS School Hall

In order for Year 10 students to finalise the completion of their Record of School Achievement (RoSA) and transition into Year 11 (2019), students are required to attend the Year 10 Clearance Day on **Monday 17 December 2018**. On clearance day, **students are required to wear their school uniform**, meet **Mrs Davey in the school hall** at their **allocated time slot (see below table)**, and leave after completion of their clearance sheet.

Surname	Period / Time
A – F	Period 1 (9.05am)
G – L	Period 2 (9.55am)
M – S	Period 3 (11.05am)
T – Z	Period 4 (11.55am)

Students will need to do the following to ensure their clearance is done correctly & quickly:

- Arrange payment(s) of any outstanding subject/school fees
- Return any textbooks or equipment borrowed from the subject(s). Students who do not return textbook(s) or library book(s), a payment will occur on clearance day
- Return any library book(s).

Payments can be done through:

- Parents Online Payments (link on school's website: www.mitchell-h.schools.nsw.edu.au)
- EFTPOS (payment at the Administration Office or telephone your credit card details)
- Cheque (payment at the Administration Office)
- Cash (payment at the Administration Office).

If you have any questions, please contact Mrs Davey, Year 10 Adviser, on 9622 9944.

Regards

Ms E. Marinis
Principal

Turn Page More Information →



MITCHELL HIGH SCHOOL

Delivering excellence through innovative and unique learning opportunities for student success

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ARE YOU LEAVING OR TRANSFERING FROM MITCHELL HIGH SCHOOL AND NOT RETURNING IN 2019

If a Year 10 student is **leaving or transferring** and **not returning to Mitchell High School in 2018**, the following is required on **Year 10 Clearance Day, Monday 17 December 2018**.

- Bring a signed letter from their parent/carer stating:
 - the last day of attendance for the student at Mitchell High School
 - the reason the student is leaving Mitchell High School
 - the new school / TAFE / employment the student will be attending
- If a student is entering the work force and is under 17 years of age, a letter from the employer, stating your employment with them and the number of hours per week you will be working, is also required. This letter must be on the company's letter head with their contact details.
- If the student is enrolling in TAFE, then an enrolment confirmation from the TAFE is required.
- All outstanding subject and school fees need to be paid.
- All text books and equipment borrowed must be returned. If the item is misplaced or lost, a replacement cost(s) will need to be paid.
- All library books must be returned. If the item is misplaced or lost, a replacement cost(s) will need to be paid.
- If the student is going overseas and needs to do their clearance earlier than this date, the student must be in school uniform and see the Administration Office on their last day of enrolment, with a signed letter from their parent/carer, stating the reason for the students termination from Mitchell High School.

If you have any questions, please contact the Mitchell High School Administration Office on 9622 9944.

Regards

Ms E. Marinis
Principal