



Principal: Ms E. Marinis  
 Address: Keyworth Drive Blacktown 2148  
 Telephone: 9622 9944 / 9622 8926  
 Fax: 9831 2805  
 Email Address: mitchell-h.school@det.nsw.edu.au  
 Website: www.mitchell-h.schools.nsw.gov.au

## IMPORTANT DATES AND EVENTS FOR YEAR 10 (2023)

Date	Event
<b>23 October – 3 November 2023</b>	Year 10 Yearly Exams.
<b>5 December 2023</b>	MHS Presentation Day <u>rehearsal</u> during Periods 1 and 2 (9.00am-11.00am) in the school hall. Students will be advised via roll call if they need to attend the rehearsal.
<b>6 December 2023</b>	Presentation Day will proceed with normal roll call. Years 7 to 11 will be attending the Presentation Day Assembly. The assembly will be held in the school hall and will commence at 10.00am.
<b>14 December 2023</b>	Year 10 (2023) clearance via surname (see below information).
<b>15 December 2023</b>	Year 10 Yearly Reports will be available to download from the Millennium Parent/Student Portal.
<b>18 December 2023</b>	The school would appreciate any donations of school uniforms (in good condition). All donations need to be given to the Administration Office between 8.30am–3.15pm.
<b>1 February 2024</b>	Year 11 (2024) commence school.

### Year 10 Clearance Day – Thursday 14 December 2023 in the MHS School Hall

In order for Year 10 students to finalise the completion of their Record of School Achievement (RoSA) and transition into Year 11 (2022), students are required to attend the Year 10 Clearance Day on Thursday 14 December 2023.

On clearance day, students are required to wear their school uniform, meet Miss Stavropoulos in the school hall at their allocated time slot (see below table), and leave after completion of their clearance.

Surname	Period / Time
<b>A – F</b>	Period 1 (9.00am)
<b>G – L</b>	Period 2 (10.00am)
<b>M – S</b>	Period 3 (11.30am)
<b>T – Z</b>	Period 4 (12.30pm)

### Year 10 students will need to do the following to ensure their clearance is completed correctly and quickly:

- Complete any outstanding N-Awards
- Arrange payment(s) of any outstanding subject/school fees
- Return any textbooks or equipment borrowed from the subject(s). Students who do not return textbook(s) or library book(s), a payment will occur on clearance day
- Return any library book(s).

### Payments can be done through:

- School Bytes (link on school's website: [www.mitchell-h.schools.nsw.edu.au](http://www.mitchell-h.schools.nsw.edu.au))
- EFTPOS (payment at the Administration Office or telephone your credit card details)
- Cash (payment at the Administration Office).

If you have any questions, please contact Miss Stavropoulos, Year 10 Adviser, on 9622 9944.

Regards

Ms E. Marinis  
Principal



# MITCHELL HIGH SCHOOL

Delivering excellence through innovative and unique learning opportunities for student success

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## ARE YOU LEAVING OR TRANSFERRING FROM MITCHELL HIGH SCHOOL AND NOT RETURNING IN 2024?

If a Year 10 student is **leaving or transferring** and **not returning to Mitchell High School in 2024**, the following is required on **Year 10 Clearance Day, Thursday 14 December 2023**.

- Bring a signed letter from their parent/carer stating:
  - the last day of attendance for the student at Mitchell High School
  - the reason the student is leaving Mitchell High School
  - the new school/TAFE/employment the student will be attending
- If a student is entering the work force and is under 17 years of age, a letter from the employer, stating your employment with them and the number of hours per week you will be working, is also required. This letter must be on the company's letter head with their contact details.
- If the student is enrolling in TAFE, then an enrolment confirmation from the TAFE is required.
- Pay all outstanding school fees.
- Return your Yondr Pouch to Library.
- All textbooks and equipment borrowed must be returned. If the item is misplaced or lost, a replacement cost(s) will need to be paid.
- All library books must be returned. If the item is misplaced or lost, a replacement cost(s) will need to be paid.
- If the student is going overseas and needs to do their clearance earlier than this date, the student must be in school uniform and see the Administration Office on their last day of enrolment, with a signed letter from their parent/carer, stating the reason for the students termination from Mitchell High School.

If you have any questions, please contact the Mitchell High School Administration Office on 9622 9944. Office hours: 8.30am – 3.15pm.

Regards

Ms E. Marinis  
Principal